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4.2 Library as a learning Resource

4.2.1. Library is automated using Integrated Library Management System (ILMS)

Academic Session 2023-2024

Name of ILMS software	LIBMAN CMS 2.0
Nature of automation (fully or partially)	Fully
Version	2022
Year of Automation	2020



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MASTER SOFT: - LIBMAN

INTRODUCTION TO LIBRARY MANAGEMENT SYSTEM

Library management software is a time tested, stable, multi-user (network) package. The modules are integrated & there is no duplication of work. It provides correct information to right person at right time in correct format. The information generated is useful for college staff & principal, management. University, UGC, central & state government, parents, NAAC, etc. This software is developed by a team of professionals headed by Ex Head of computer center Nagpur University Nagpur. Lib-Man is an integrated, multi-sure, multi-lingual package, which computerizes all their- house operations of any library. This package is user friendly & can be handled by the staff vis-a vis the beneficiaries if the system without any prior knowledge of computers. The manual designed for its effective use and is extremely handy to understand it thoroughly. On the basis selection of correct option in library configuration, admitted student(s) data will be transferred to library and then it will be available for issue/return transactions. All the report related to the library can be generated through this package.

LOGIN: -

After entering specified URL in the Browser, user login form appears on the screen as shown below:

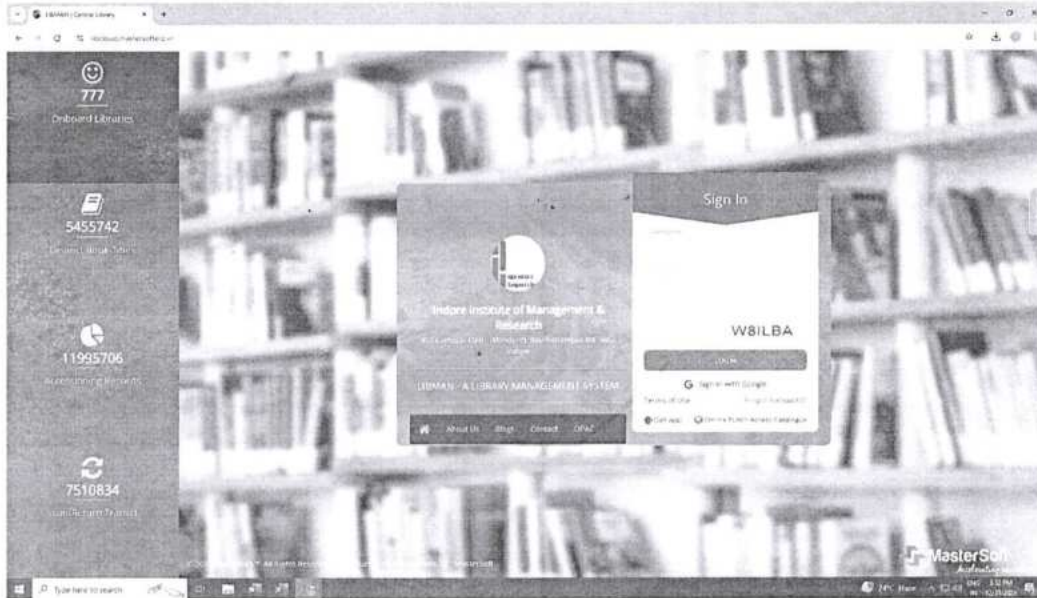
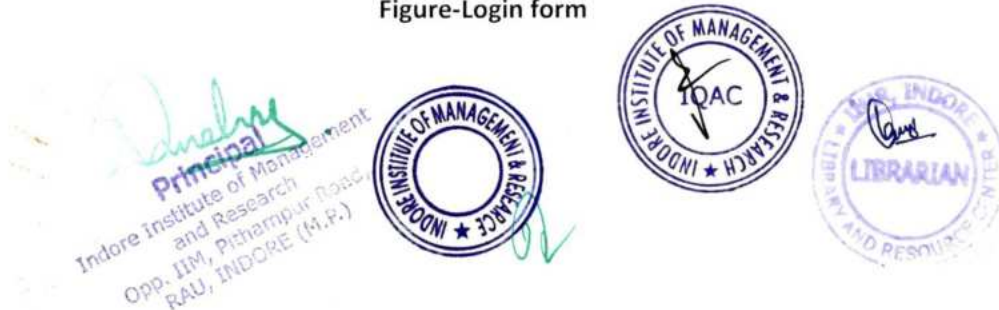


Figure-Login form





Username and password are provided to every user for authenticity and security purpose. Without having valid username and password, application will not start. Enter valid username and password & click on login button. In case of incorrect username or password system will ask you to re-enter valid username and password. If the provided credentials are correct, main screen of application will appear.

MAIN MENU: -

After successful login enter into main menu. Administrator will decide the menus for user according to the work & responsibilities. Depending upon the nature of work, a user is given access to certain menus.

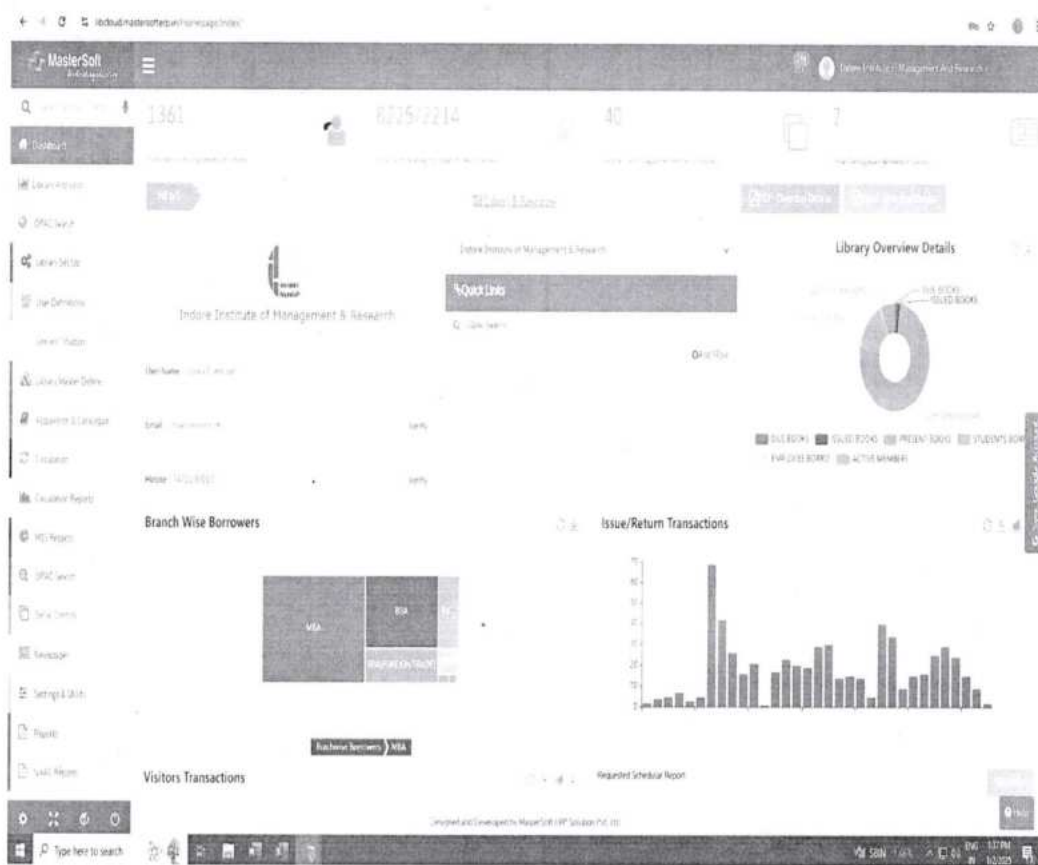


Figure-Library Module-Main Menu

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1. GENERAL MASTER
2. ACQUISITION & CATALOGUING
3. CIRCULATION
4. OPAC SEARCH
5. MIS REPORT
6. SERIAL CONTROL
7. NEWS PAPER
8. REPORT
9. UTILITY

General Master – It deals with master entries such as – category, religion, designation, cast ect.

Acquisition & Cataloguing – It deals with “ACQ Master” (Acquisition Master) – accession series, book types, books details, author, publisher, & vendor and “Transactions” – invoicing and accessioning books write -Off. Bar-code printing AACR2 cataloguing etc. along with this, it has menus – book binding and ACQ report.

Circulation – It deals with transactions “CIR Master” – BT status. Borrower types, library holiday, ‘CIR Transactions’ (circulation transaction) – book issue/return/renewal, BT card, borrower details. Along with this, it has menus book deposit circulation report etc.

OPAC – Describes OPAC – Online Public Access Catalogue. OPAC provides a facility to search book details online. User can search books using criteria author, title, publisher, accession number, classification number, ISBN number etc. Advance search is also provided within same chapter.

MIS Report – Through this menu, user can generate MIS Quantity, yearly statistical report yearly investment, withdrawal/write-Off books quantity etc.

Serial Control – Deals with the information of journals which includes master entries, transaction entries and report.

News Paper – Deals with paper details entry, Newspaper receipt, payment and paper cutting details.

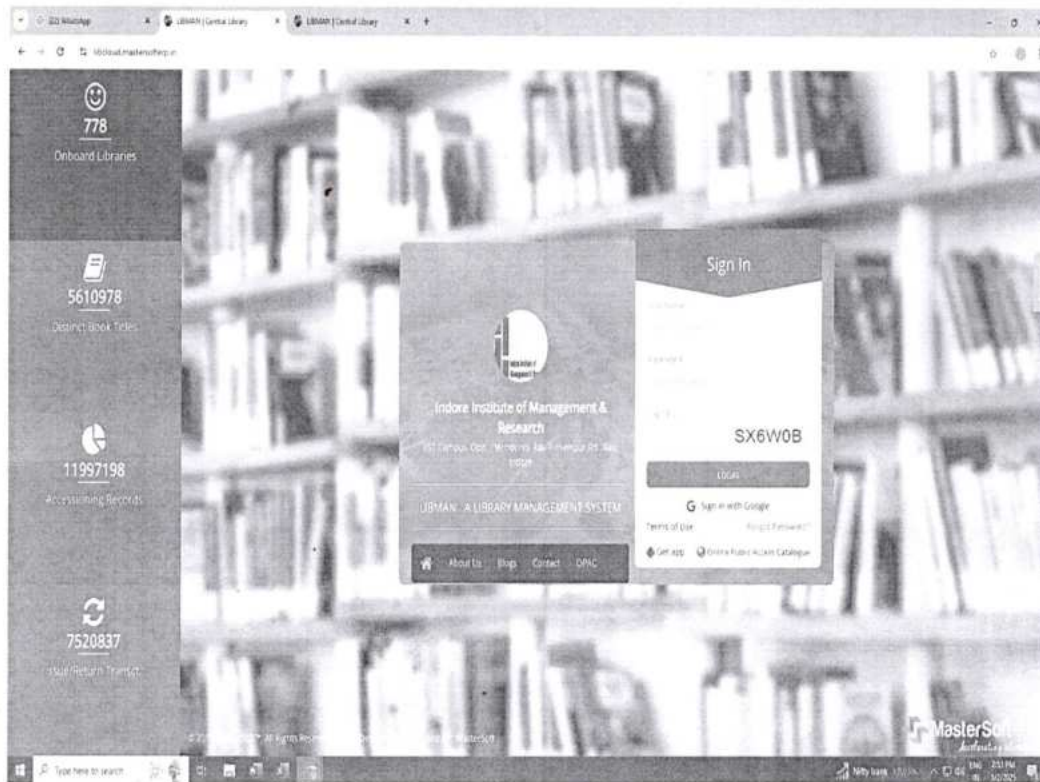
Report – IS used to generate report such as accession register, write-Off book list, borrowers ticket BT card printing.


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Step: - 1. Login Screen

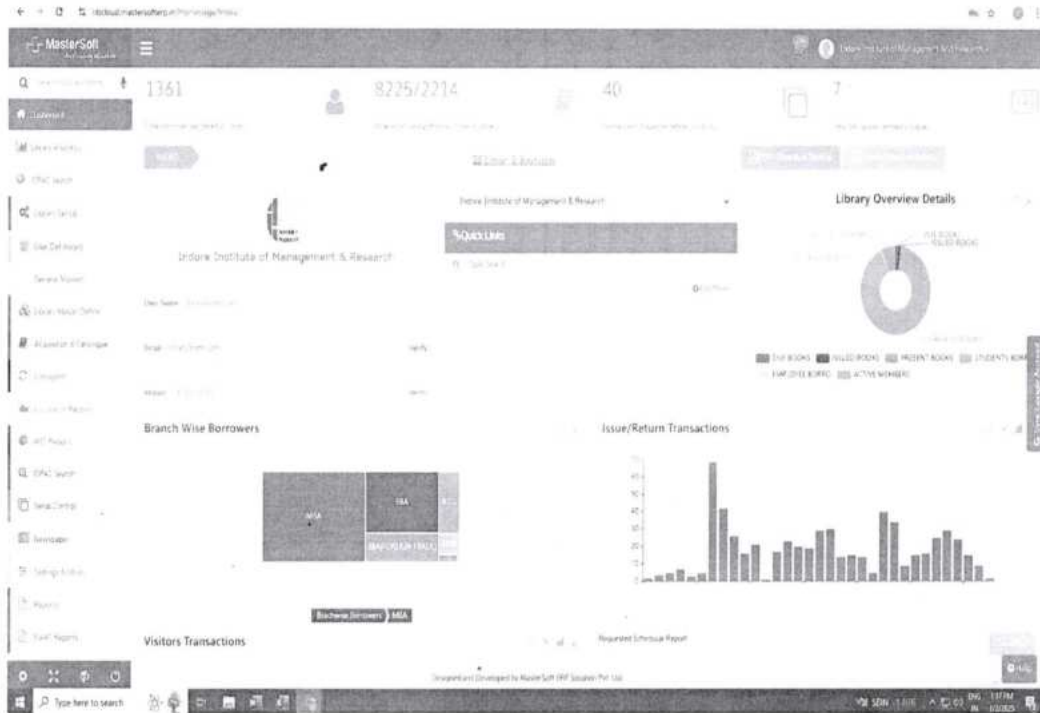


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Step: - 2. Dashboard

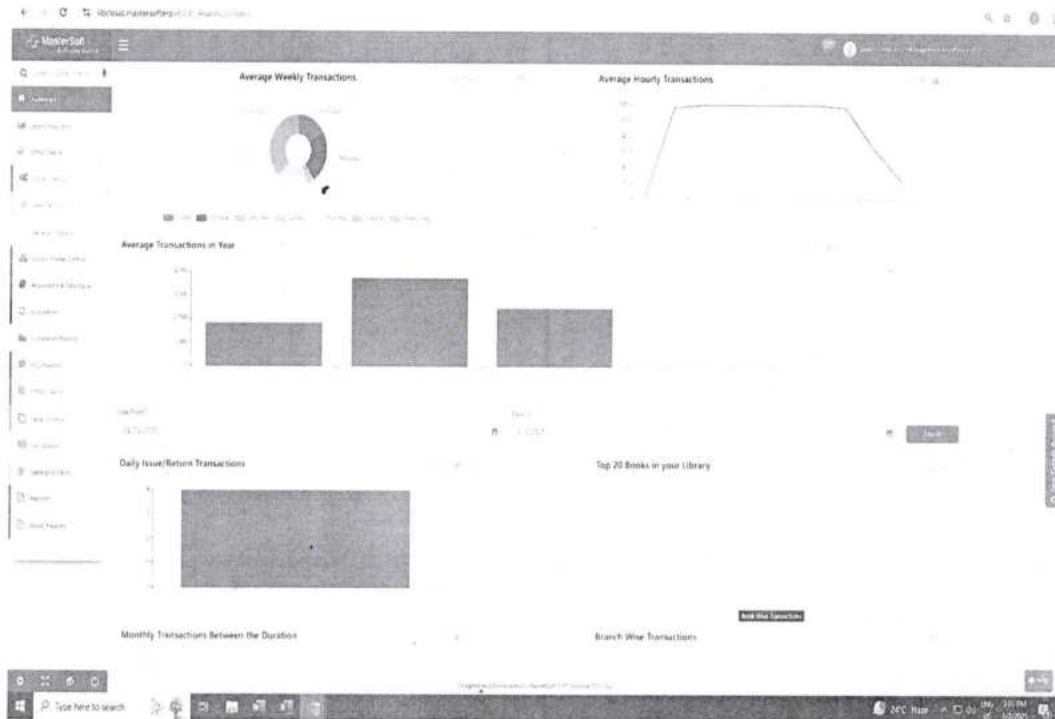


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Step - 3. Library Analytics

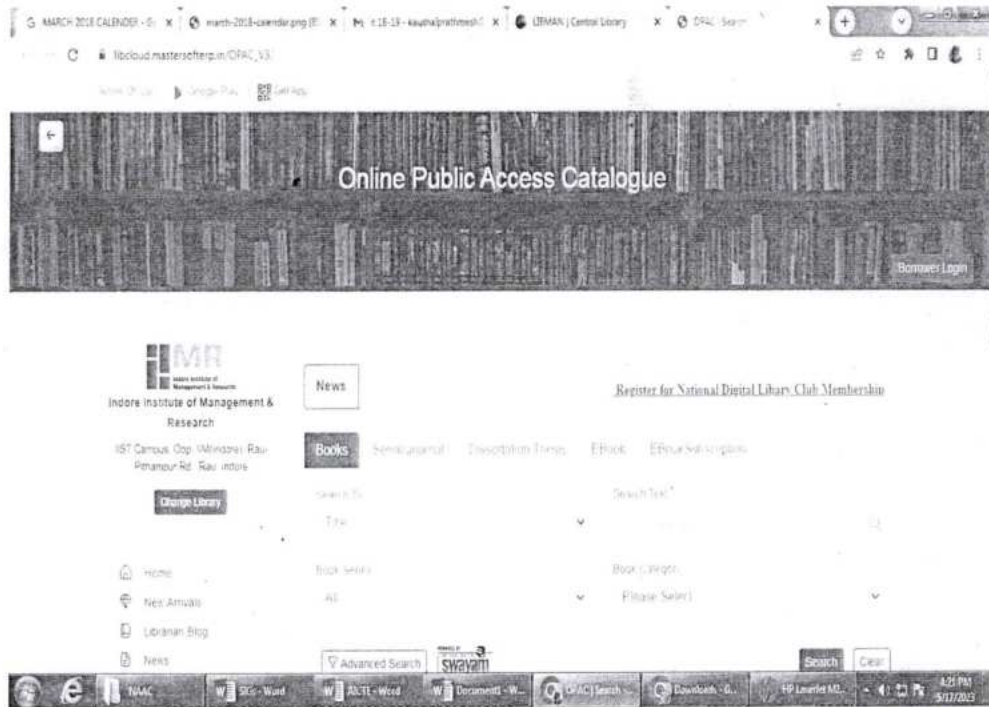


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Step: - 4. OPAC Search



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Step: - 5. Library Set Up

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Step: - 6. User Definition

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Step: - 7. General Master

The screenshot shows the MasterSoft ERP interface for the 'Category Master' module. The left sidebar contains a navigation menu with 'General Masters' selected. The main area displays a form for adding a new category and a table of existing categories.

Form Fields:

- Category Short Name:
- Category Long Name:
- Category:
- Check if Active:

Table of Existing Categories:

Category Short Name	Category Long Name	Active	Action
General	General	Active	[Edit] [Delete]
OCB	OCB	Active	[Edit] [Delete]
OPB	OPB	Active	[Edit] [Delete]
SB	SB	Active	[Edit] [Delete]
SC	SC	Active	[Edit] [Delete]
ST	ST	Active	[Edit] [Delete]

Showing 1 to 6 of 6 entries. Previous 1 Next

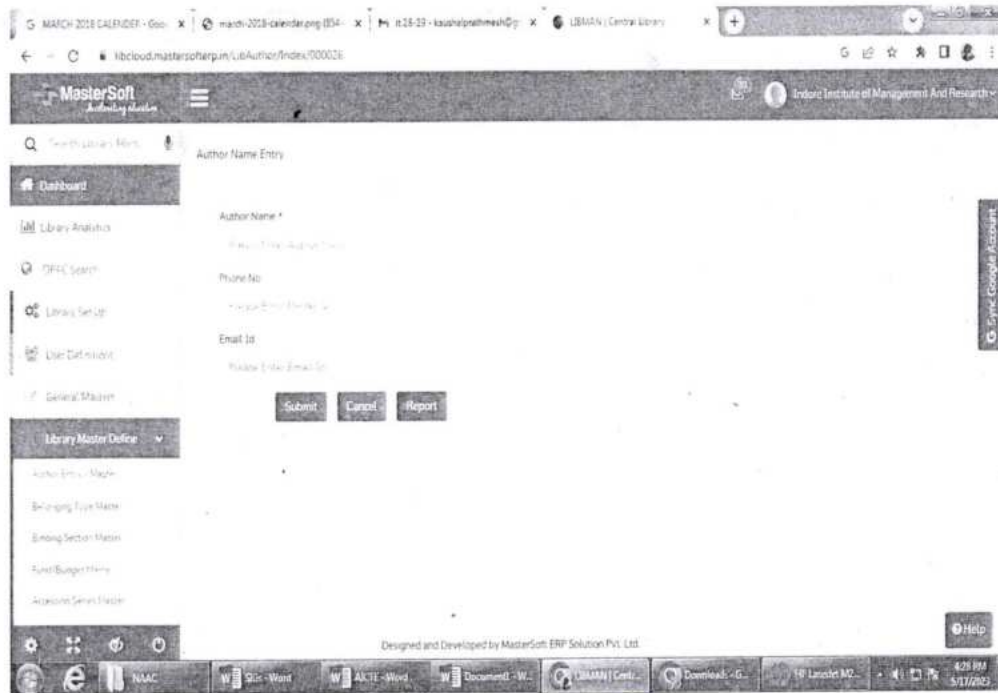
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Step: - 8. Library Master define



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Step: - 9. Acquisition and Catalogue

The screenshot shows the MasterSoft ERP interface for the Reference/Circulation Master form. The form includes fields for Code, Long Name, Issue To Borrower, and Claim On Book, each with a dropdown menu. A table lists various book categories with their respective codes and settings.

Ref/Cir Code	Ref/Cir Name	Issue To Borrower	Claim On Book	Action
1	NOVEL	YES	YES	...
2	SOFT COPY	NO	NO	...
3	CD-ROM	YES	YES	...
4	Periodic Paper	YES	YES	...
5	Specialized Study Book	YES	YES	...
6	Reference Book	YES	YES	...
7	Compendious	YES	YES	...
8	Compendious Exam Book	YES	YES	...
9	Magazine	NO	YES	...



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Step: - 10. Circulation – Issue, Return and Reservation

The screenshot shows the 'Issue Mode' form in the MasterSoft library management system. The form is divided into several sections for data entry:

- Borrower Information:** Includes fields for Borrower Name, Valid Date, Designation, Enrollment No., Branch, and Category.
- Book Information:** Includes fields for Book Title, Author, Sub Title, Subject, Class/Call Number, Edition, Publisher, Year, City Name, Pages, and Fines.
- Issue Details:** Includes fields for BT Number, BT Issue Date, BT Status, BT Type, No of Issue Left, Duration, and Issue Date.
- Accounting:** Includes fields for SeriesCode, Acc. No., and Co/Ret/EBank.

Buttons for 'Add to Cart', 'Total Books in Cart', and 'Balance Late Fee' are visible at the bottom of the form. The interface also shows a sidebar with navigation options like 'Dashboard', 'Library Analytics', 'OPAC Search', and 'Circulation'.

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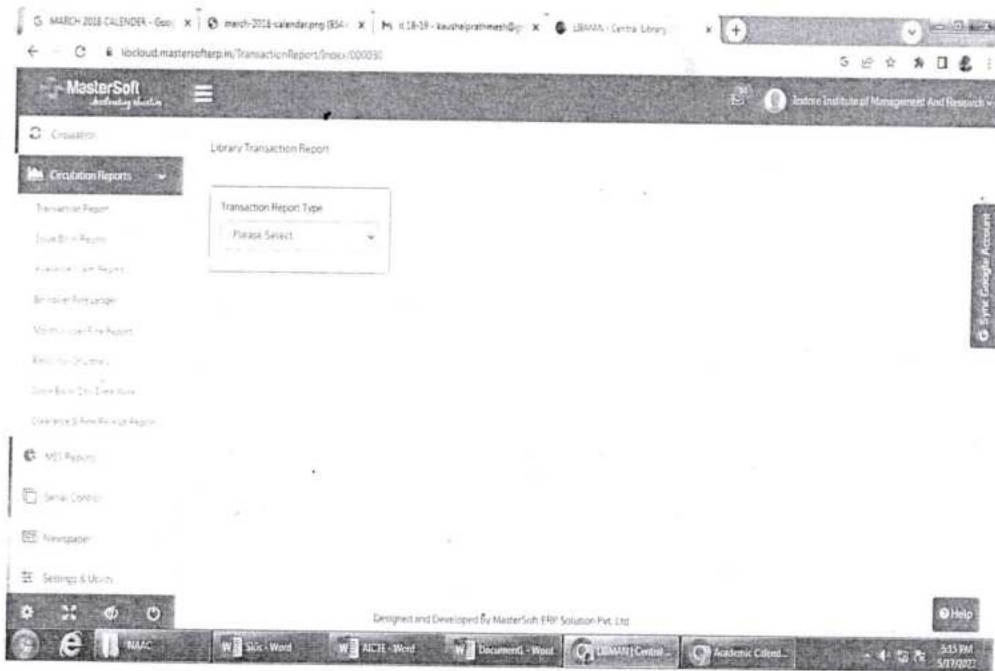


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Step: - 11. Circulation Report



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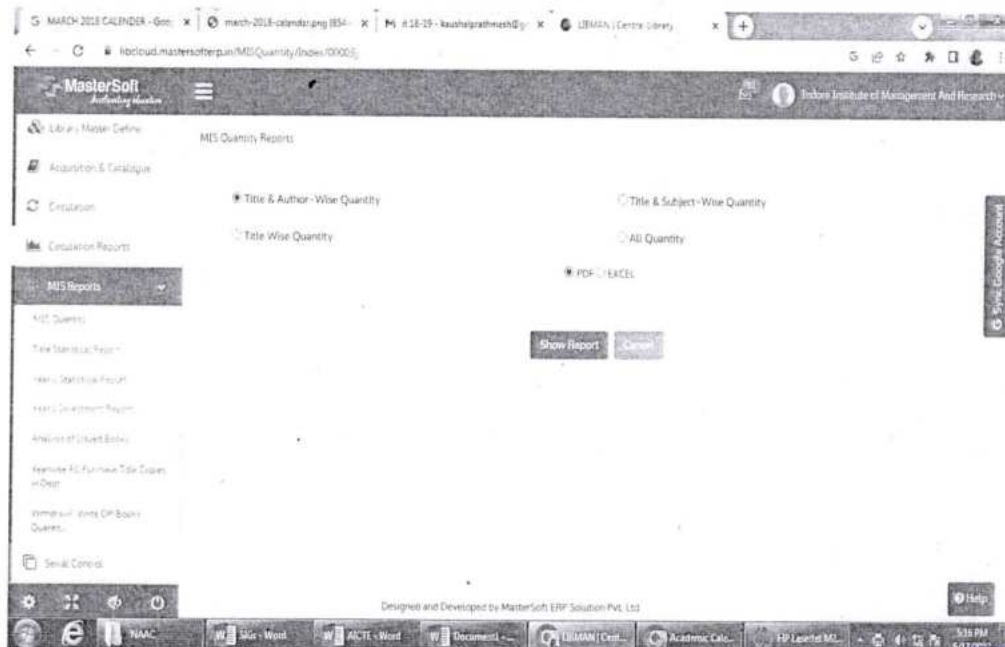


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Step: - 12. MIS Report



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Step: - 13. Serial Control

The screenshot shows the MasterSoft ERP interface. The left sidebar contains a menu with 'Serial Control' selected. The main area is titled 'JOURNAL ACCESSION SERIES' and contains a form with the following fields:

- Access Series
- Acc. Series Code *
- Acc. Series Name *
- Fund/Budget Code *
- Current Acc. No. *

Below the form is a table with columns: Acc. Series Code, Acc. Series Name, Fund/Budget Code, Current Acc. No., and ACTION. The table currently displays 'No data available in table'. At the bottom of the form are 'Submit' and 'Cancel' buttons. The footer of the application indicates it is 'Designed and Developed by MasterSoft ERP Solution Pvt. Ltd.'.

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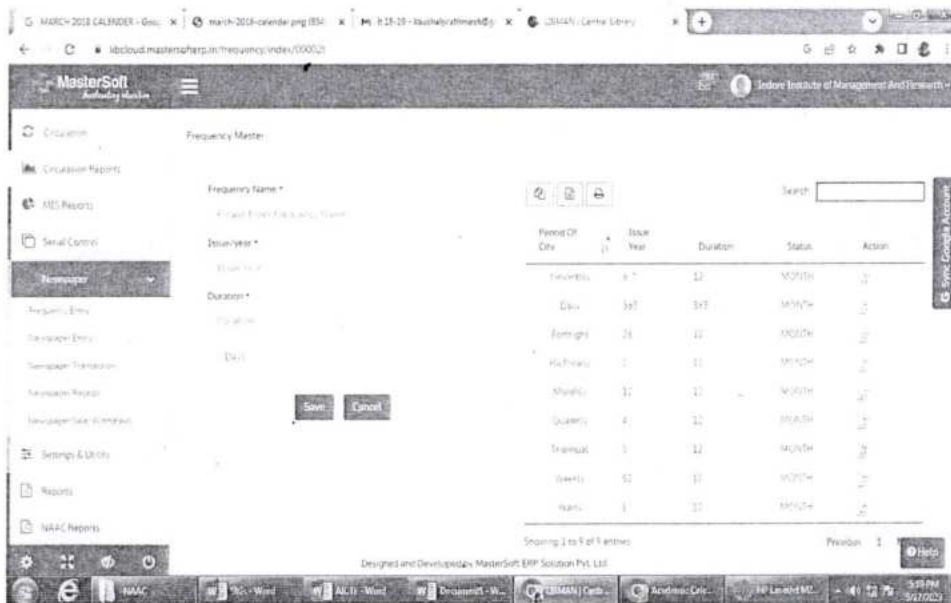


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Step: - 14. Newspaper



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Reena

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Step: - 15. Settings and Utility

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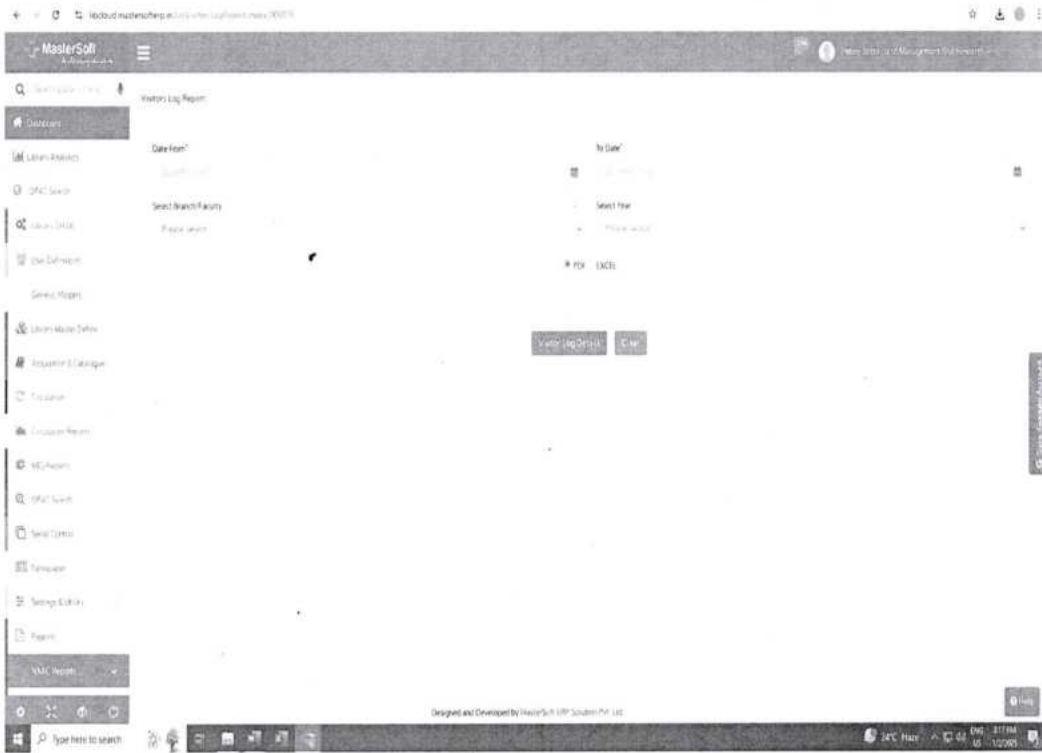


J. Sharma
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Step: - 17. Visitors Management



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PAYMENT ADVICE
SHAIL EDUCATIONAL AND WELFARE SOCIETY
C/O SHAIL EDUCATIONAL AND WELFARE S
VILL DEHRI RAU
PITHAMPUR ROAD OPPOSITE IIM RAU
INDORE, MADHYA PRADESH. Pin : 453331

Beneficiary Name : Mastersoft ERP Solutions Pvt Ltd
Beneficiary Code :
Beneficiary Account No : 50200056995017
Beneficiary Address :

Client Reference No : 07022024-001
Date : 07/02/2024
Bank Reference No : 559281680
Amount : 1262582.00
Amount in Words : Twelve Lakh Sixty Two Thousand Five Hundred Eighty Two Rupees

Dear Sir / Madam,
We are pleased to credit your account 50200056995017 with us for Rs. 1262582.00 for the services rendered / to be rendered against the below mentioned details

Payment Details 1
Payment Details 2
Payment Details 3
Payment Details 4
Payment Details 5
Payment Details 6
Payment Details 7

Tds Rs. 140287/-



This is computer generated advice. Does not require any signature.

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