Indore Institute of Management & Research
www.indoreinstitute.com
Indore Institute of Management & Resea
Affiliated to - DAVV (Indore) | Approved by - AICTE (New Delhi)

Contents

4.2 Library as a learning Resource 2

4.2.1. Library is automated using Integrated Library Management System (ILMS) 2

INDORE INSTITUTE OF MANAGEMENT & RESEARCH ★ IQAC

INDORE INSTITUTE OF MANAGEMENT & RESEARCH

Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road,
RAU, INDORE (M.P.)

Indore Institute of Management & Research
www.indoreinstitute.com
Indore Institute of Management & Research
Affiliated to - DAVV (Indore) | Approved by - AICTE (New Delhi)

4.2 Library as a learning Resource

4.2.1. Library is automated using Integrated Library Management System (ILMS)

Academic Session 2023-2024

Name of ILMS software	LIBMAN CMS 2.0
Nature of automation (fully or partially)	Fully
Version	2022
Year of Automation	2020

INDORE INSTITUTE OF MANAGEMENT & RESEARCH ★ IQAC

INDORE INSTITUTE OF MANAGEMENT & RESEARCH

Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road,
RAU, INDORE (M.P.)

MASTER SOFT: - LIBMAN

INTRODUCTION TO LIBRARY MANAGEMENT SYSTEM

Library management software is a time tested, stable, multi-user (network) package. The modules are integrated & there is no duplication of work. It provides correct information to right person at right time in correct format. The information generated is useful for college staff & principal, management. University, UGC, central & state government, parents, NAAC, etc. This software is developed by a team of professionals headed by Ex Head of computer center Nagpur University Nagpur. Lib-Man is an integrated, multi-sure, multi-lingual package, which computerizes all thein- house operations of any library. This package is user friendly & can be handled by the staff vis-a vis the beneficiaries if the system without any prior knowledge of computers. The manual designed for its effective use and is extremely handy to understand it thoroughly. On the basis selection of correct option in library configuration, admitted student(s) data will be transferred to library and then it will be available for issue/return transactions. All the report related to the library can be generated through this package.

LOGIN: -

After entering specified URL in the Browser, user login form appears on the screen as shown below:

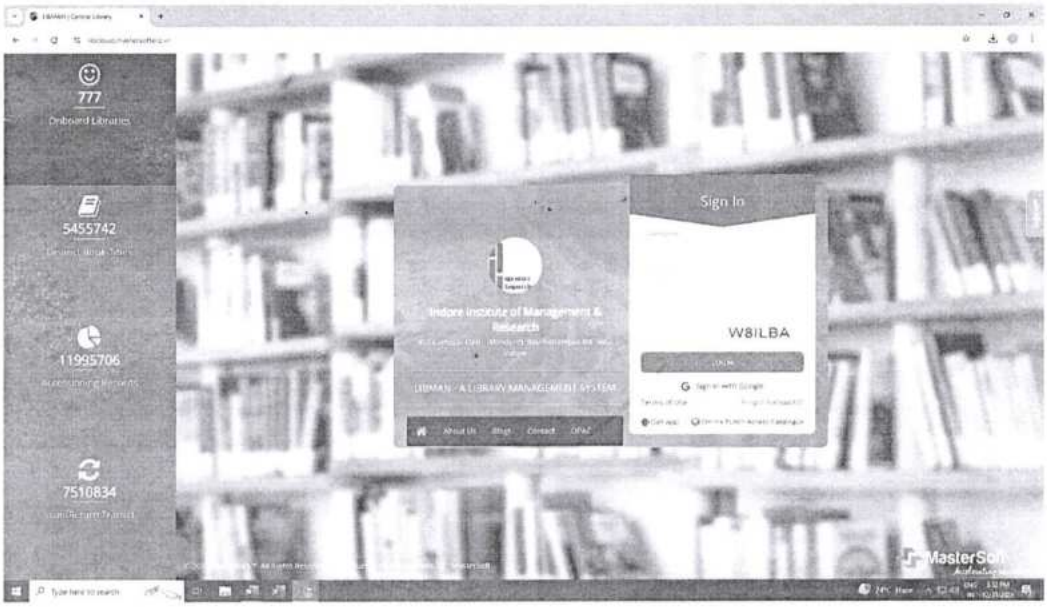


Figure-Login form

Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road, RAU, INDORE (M.P.)

INDORE INSTITUTE OF MANAGEMENT & RESEARCH

IQAC

LIBRARIAN

Username and password are provided to every user for authenticity and security purpose. Without having valid username and password, application will not start. Enter valid username and password & click on login button. In case of incorrect username or password system will ask you to re-enter valid username and password. If the provided credentials are correct, main screen of application will appear.

MAIN MENU: -

After successful login enter into main menu. Administrator will decide the menus for user according to the work & responsibilities. Depending upon the nature of work, a user is given access to certain menus.

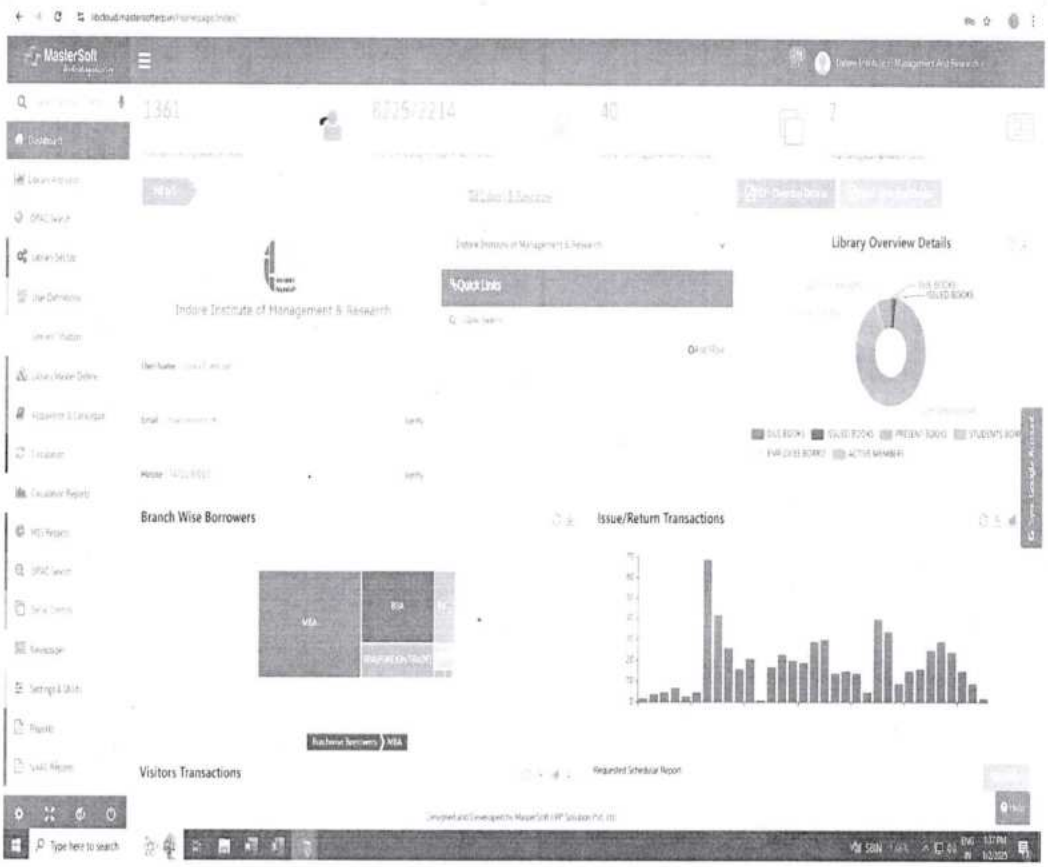


Figure-Library Module-Main Menu

Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road
DAV, INDORE (M.P.)

INDORE INSTITUTE OF MANAGEMENT & RESEARCH

INDORE INSTITUTE OF MANAGEMENT & RESEARCH
IQAC

IIMR, INDORE
LIBRARIAN
LIBRARY AND RESOURCE CENTER

1. GENERAL MASTER
2. ACQUISITION & CATALOGUING
3. CIRCULATION
4. OPAC SEARCH
5. MIS PEPORT
6. SERIAL CONTROL
7. NEWS PAPER
8. REPORT
9. UTILITY

General Master – It deals with master entries such as – category, religion, designation, cast ect.

Acquisition & Cataloguing – It deals with "ACQ Master" (Acquisition Master) – accession series, book types, books details, author, publisher, & vendor and "Transactions" – invoicing and accessioning books write -Off. Bar-code printing AACR2 cataloguing etc. along with this, it has menus – book binding and ACQ report.

Circulation – It deals with transactions "CIR Master" – BT status. Borrower types, library holiday, 'CIR Transactions' (circulation transaction) – book issue/return/renewal, BT card, borrower details. Along with this, it has menus book deposit circulation report etc.

OPAC – Describes OPAC – Online Public Access Catalogue. OPAC provides a facility to search book details online. User can search books using criteria author, title, publisher, accession number, classification number, ISBN number etc. Advance search is also provided within same chapter.

MIS Report – Through this menu, user can generate MIS Quantity, yearly statistical report yearly investment, withdrawal/write-Off books quantity etc.

Serial Control – Deals with the information of journals which includes master entries, transaction entries and report.

News Paper – Deals with paper details entry, Newspaper receipt, payment and paper cutting details.

Report – IS used to generate report such as accession register, write-Off book list, borrowers ticket BT card printing.

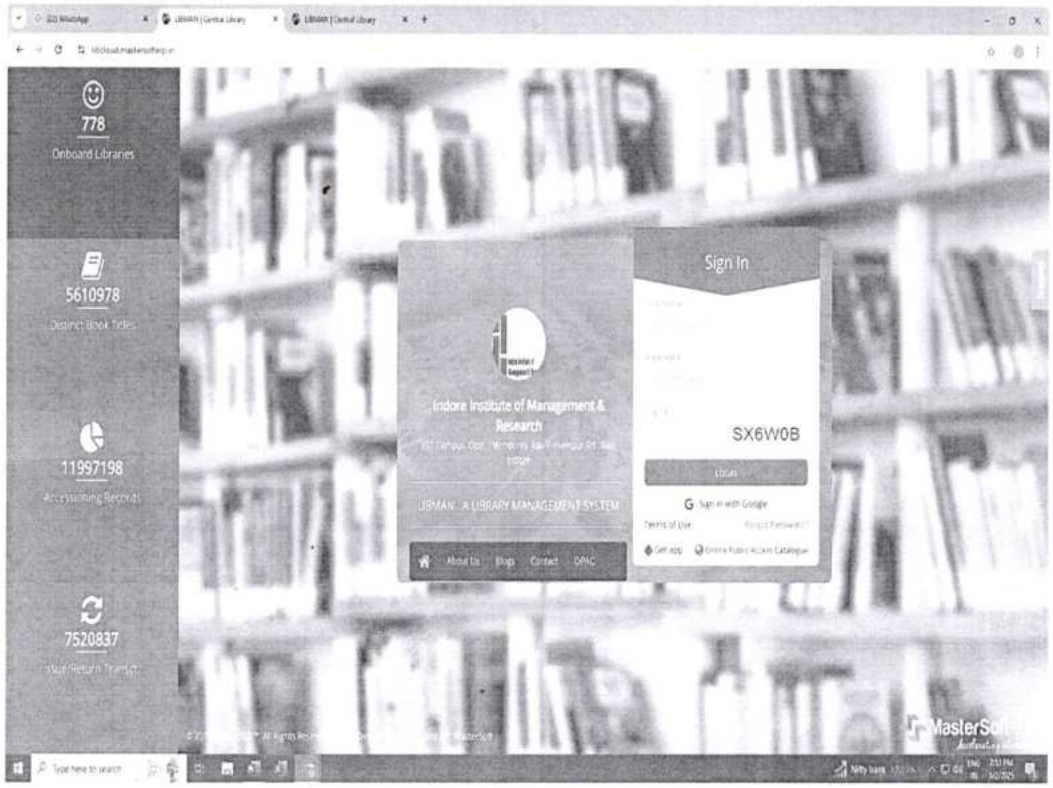
Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road
RAU, INDORE (M.P.)

INDORE INSTITUTE OF MANAGEMENT & RESEARCH

IQAC
INDORE INSTITUTE OF MANAGEMENT & RESEARCH

IIMR, INDORE
LIBRARY AND RESOURCE CENTER
LIBRARIAN

Step: - 1. Login Screen

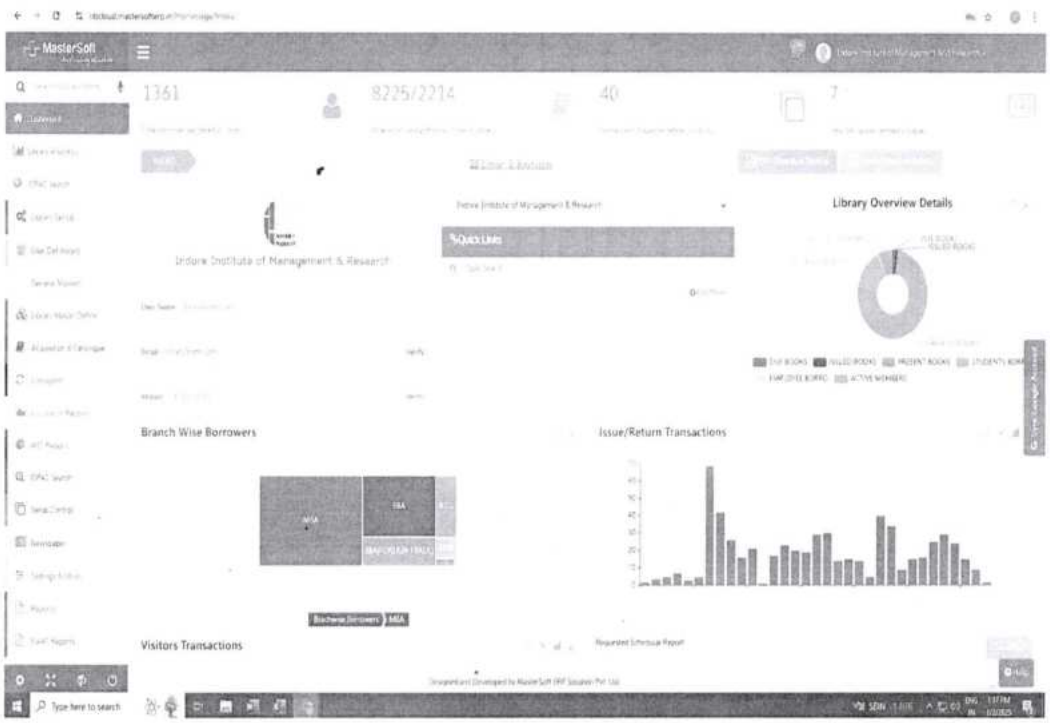


Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road, RAU, INDORE (M.P.)

INDORE INSTITUTE OF MANAGEMENT & RESEARCH ★ IQAC

LIBRARIAN

Step: - 2. Dashboard



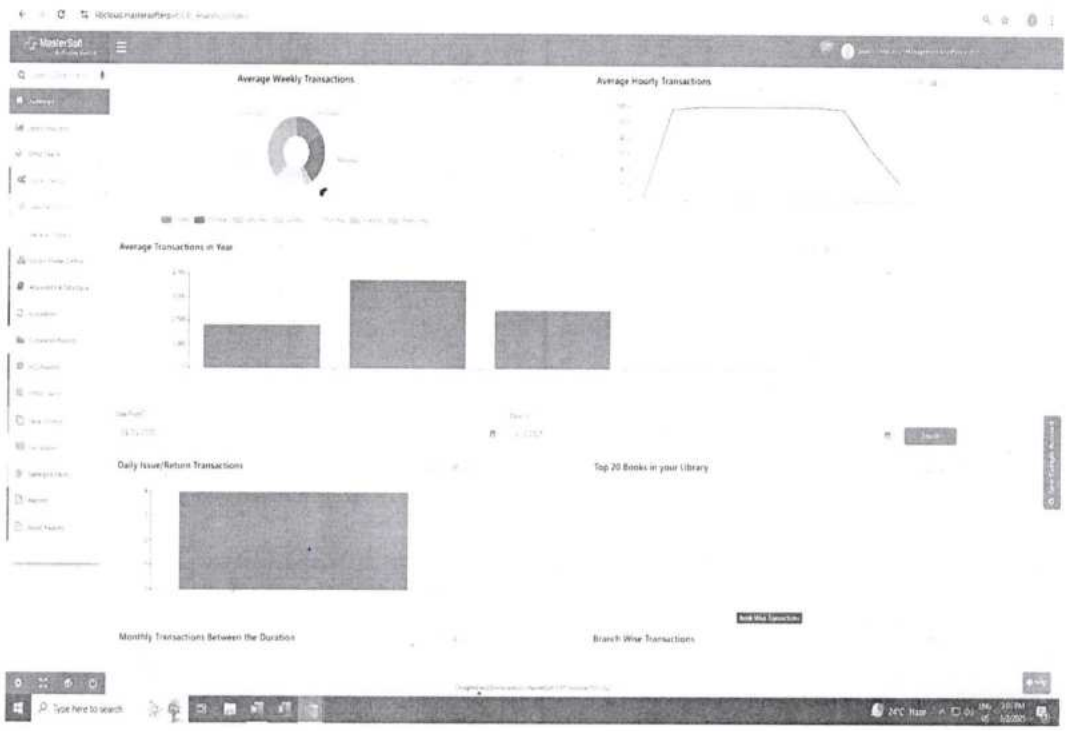
Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road, RAU, INDORE (M.P.)

INDORE INSTITUTE OF MANAGEMENT & RESEARCH

IQAC

IIMR, INDORE
LIBRARY AND RESOURCE CENTER
LIBRARIAN

Step: - 3. Library Analytics



Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road, RAU, INDORE (M.P.)

INDORE INSTITUTE OF MANAGEMENT & RESEARCH

IQAC

IIMR, INDORE
LIBRARIAN
LIBRARY AND RESOURCE CENTER

Step: - 4. OPAC Search

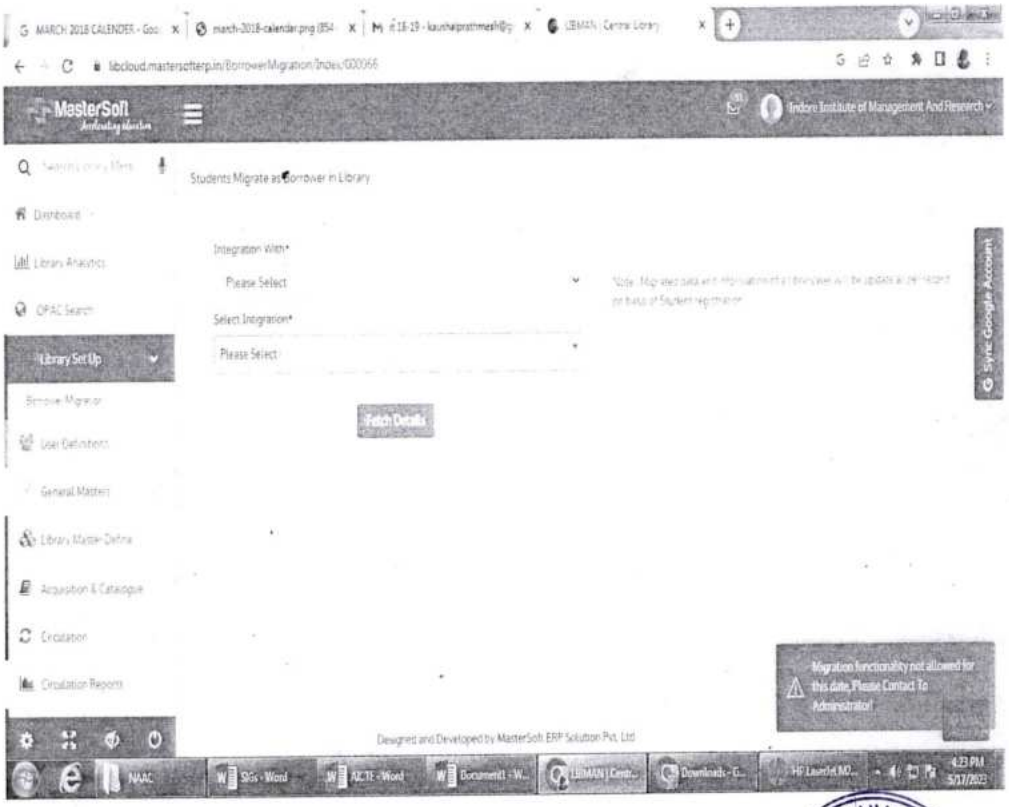
Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road
RAU, INDORE (M.P.)

Indore Institute of Management & Research

INDORE INSTITUTE OF MANAGEMENT & RESEARCH ★ IQAC

Librarian
Indore Institute of Management & Research

Step: - 5. Library Set Up

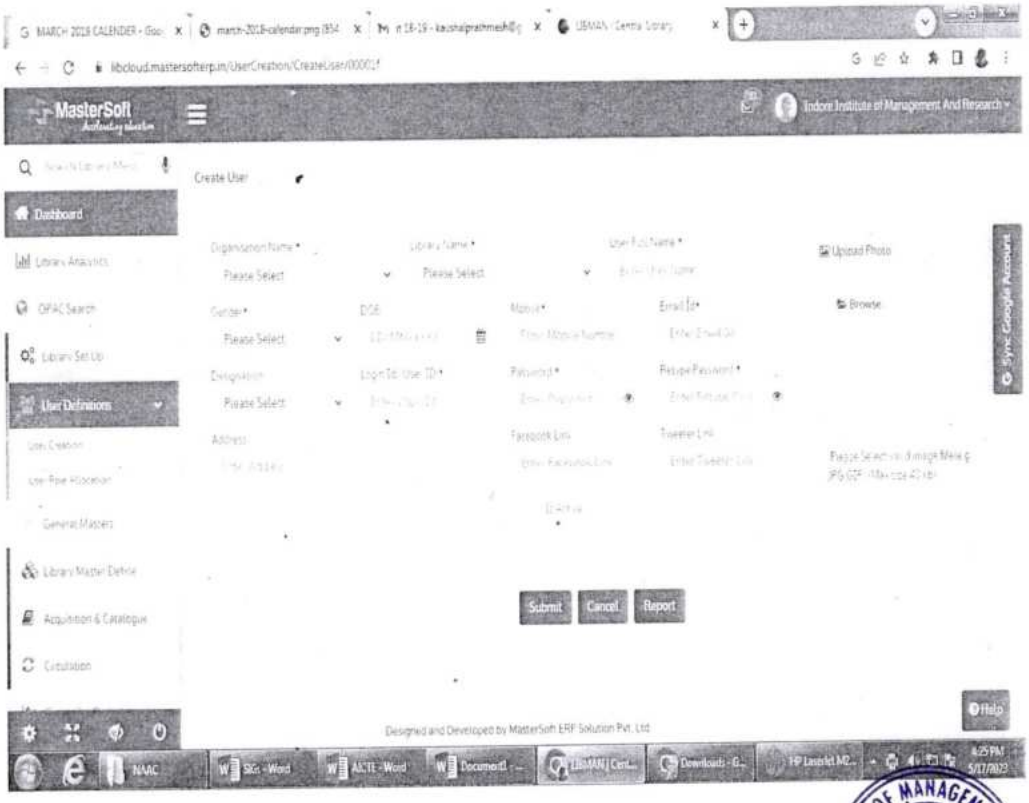


Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road, RAU, INDORE (M.P.)

INDORE INSTITUTE OF MANAGEMENT & RESEARCH ★ IQAC

Librarian
Indore Institute of Management & Research

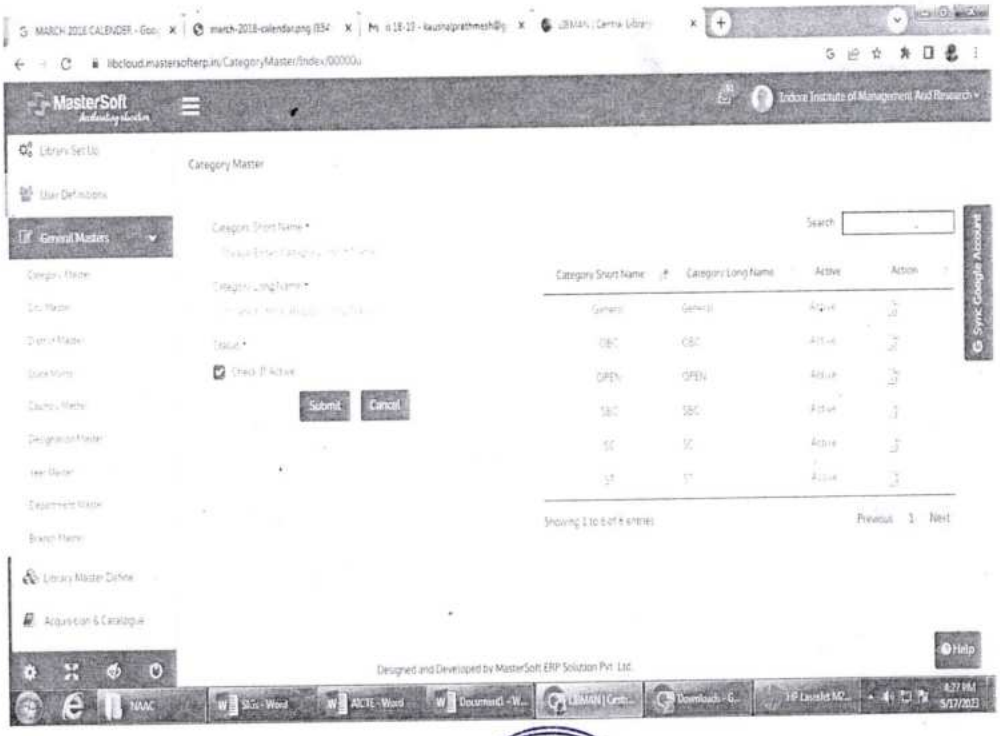
Step: - 6. User Definition



Principal
Indore Institute of Management and Research
Opp. IIM, Prihaspur
RAU, INDORE

Librarian
Indore Institute of Management & Research

Step: - 7. General Master

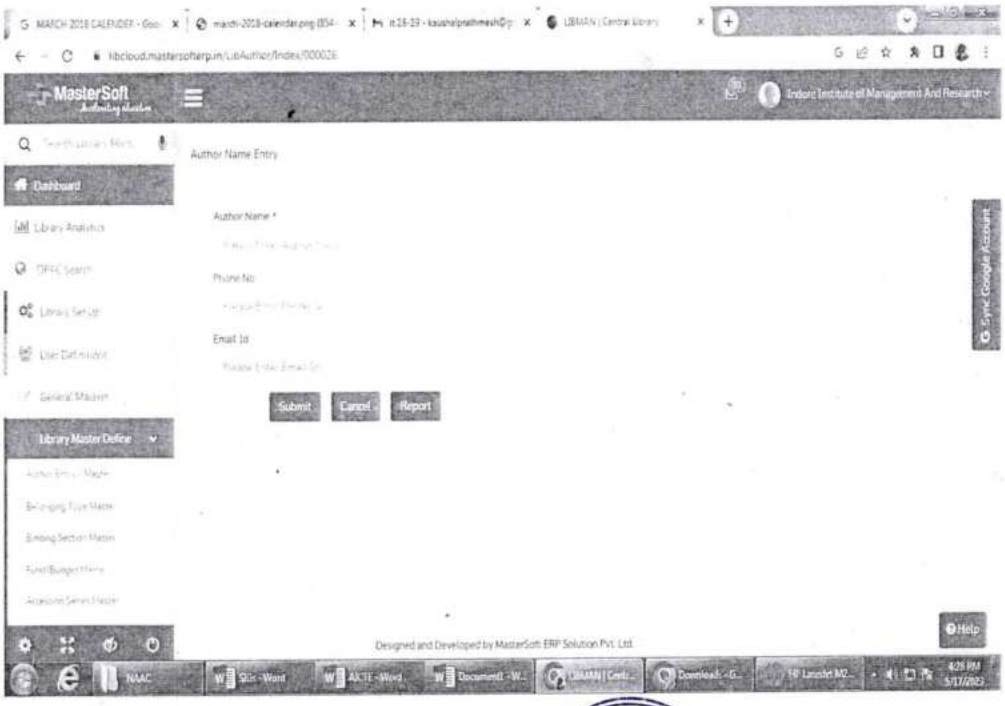


Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur (Road),
RAU, INDORE (M.P.)

INDORE INSTITUTE OF MANAGEMENT & RESEARCH
IQAC

Librarian
Indore Institute of Management & Research

Step: - 8. Library Master define



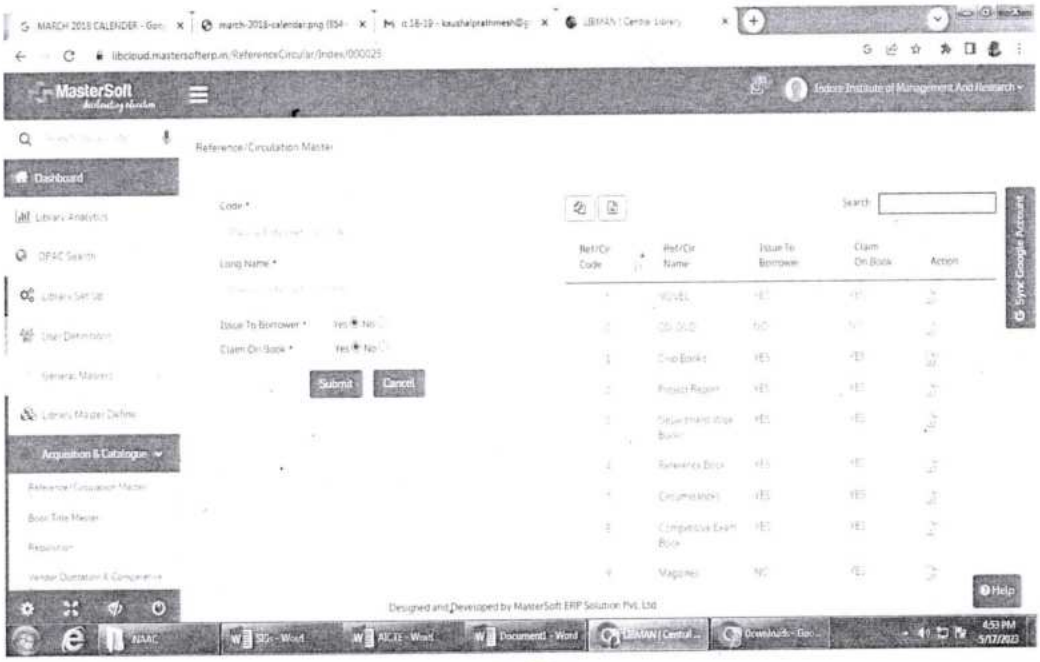
Principal
Indore Institute of Management & Research
Pithampur Road,
INDORE (M.P.)

Indore Institute of Management & Research

INDORE INSTITUTE OF MANAGEMENT & RESEARCH ★ IQAC

Librarian
Indore Institute of Management & Research

Step: - 9. Acquisition and Catalogue



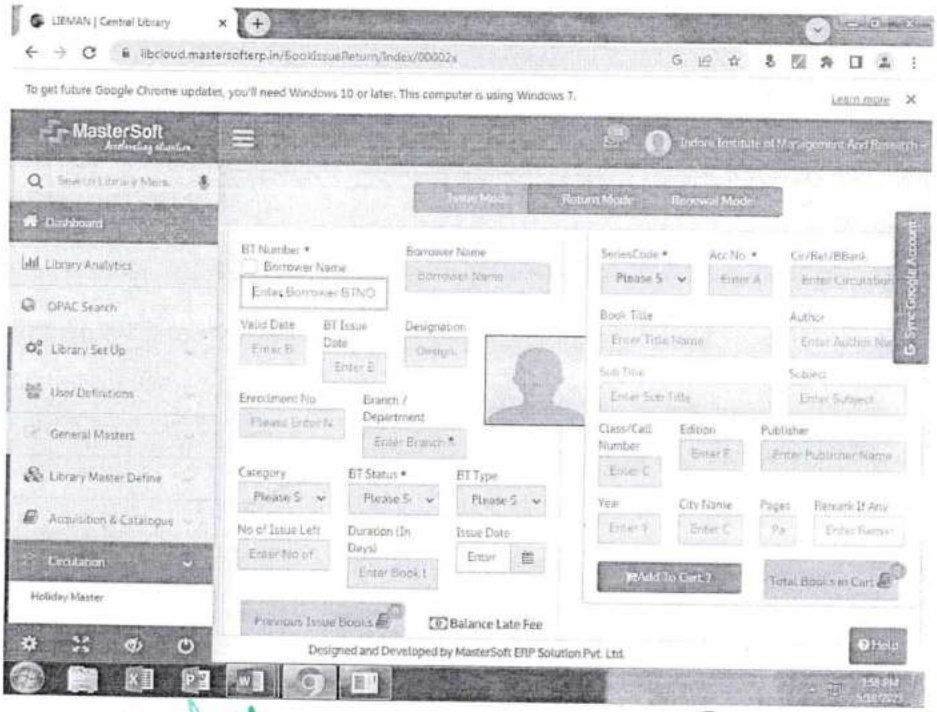
INDORE INSTITUTE OF MANAGEMENT & RESEARCH ★ IQAC

Librarian
Indore Institute of Management & Research

Indore Institute of Management & Research

Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road,
RAU, INDORE (M.P.)

Step: - 10. Circulation – Issue, Return and Reservation



Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road,
RAU, INDORE (M.P.)

Librarian
Indore Institute of Management & Research

IQAC
INDORE INSTITUTE OF MANAGEMENT & RESEARCH

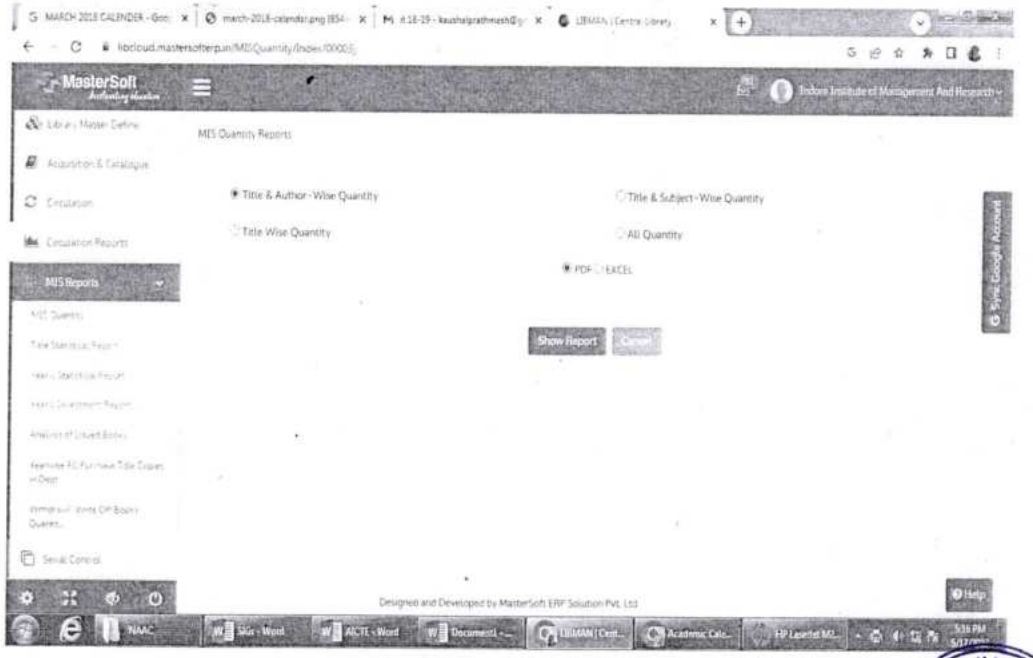
Step: - 11. Circulation Report

Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road
RAU, INDORE

IQAC
INDORE INSTITUTE OF MANAGEMENT & RESEARCH

Librarian
Indore Institute of Management & Research

Step: - 12. MIS Report

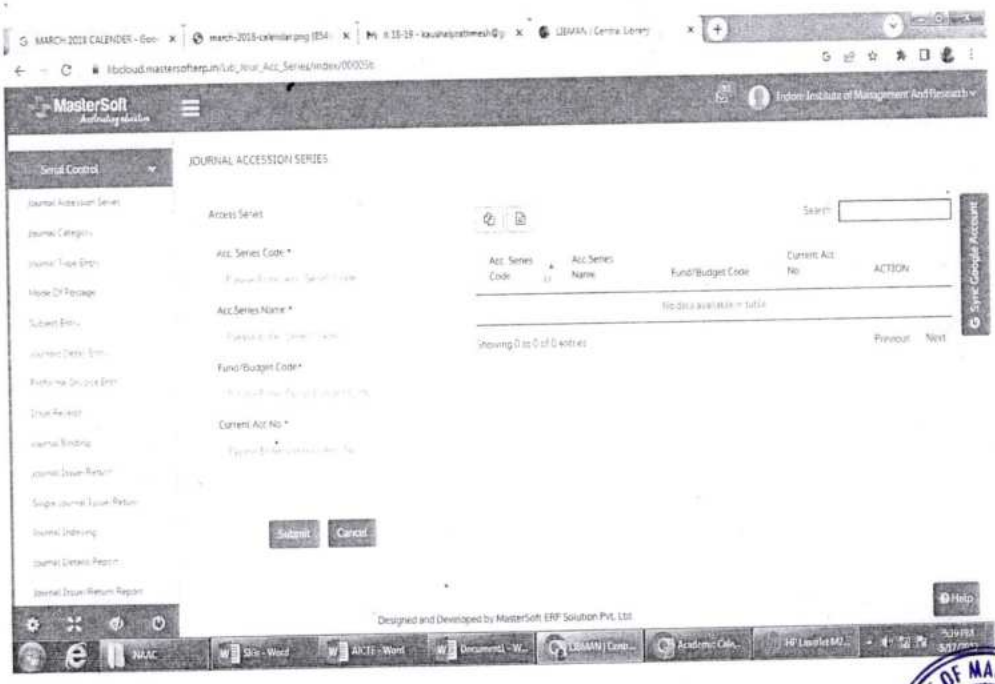


Principal
Indore Institute of Management and Research

Librarian
Indore Institute of Management & Research

IQAC
INDORE INSTITUTE OF MANAGEMENT & RESEARCH

Step: - 13. Serial Control



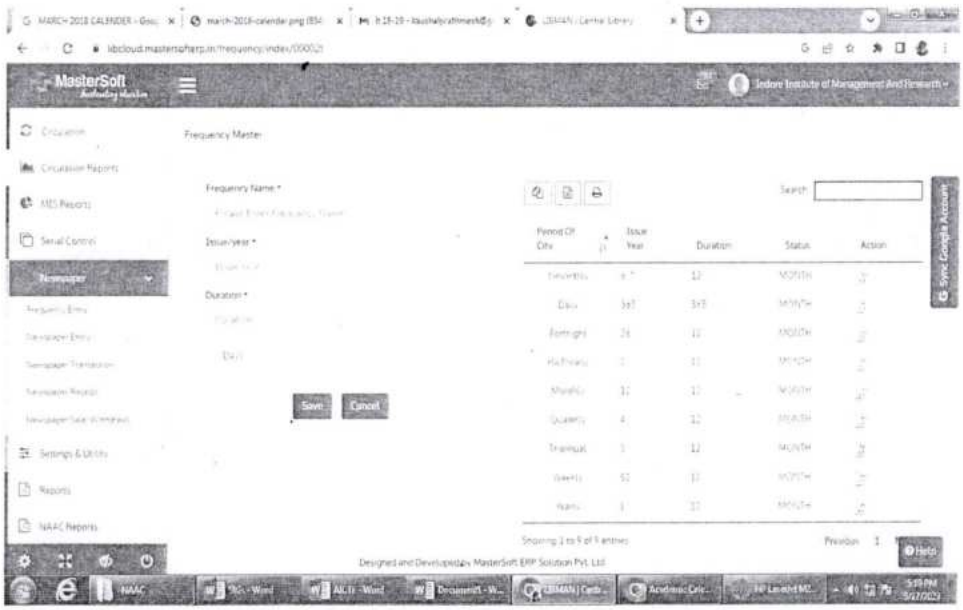
Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur
RAU, INDORE (M.P.)

Indore Institute of Management & Research

IQAC

Librarian
Indore Institute of Management & Research

Step: - 14. Newspaper



Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur (M.P.)

Librarian
Indore Institute of Management & Research

IQAC
INDORE INSTITUTE OF MANAGEMENT & RESEARCH

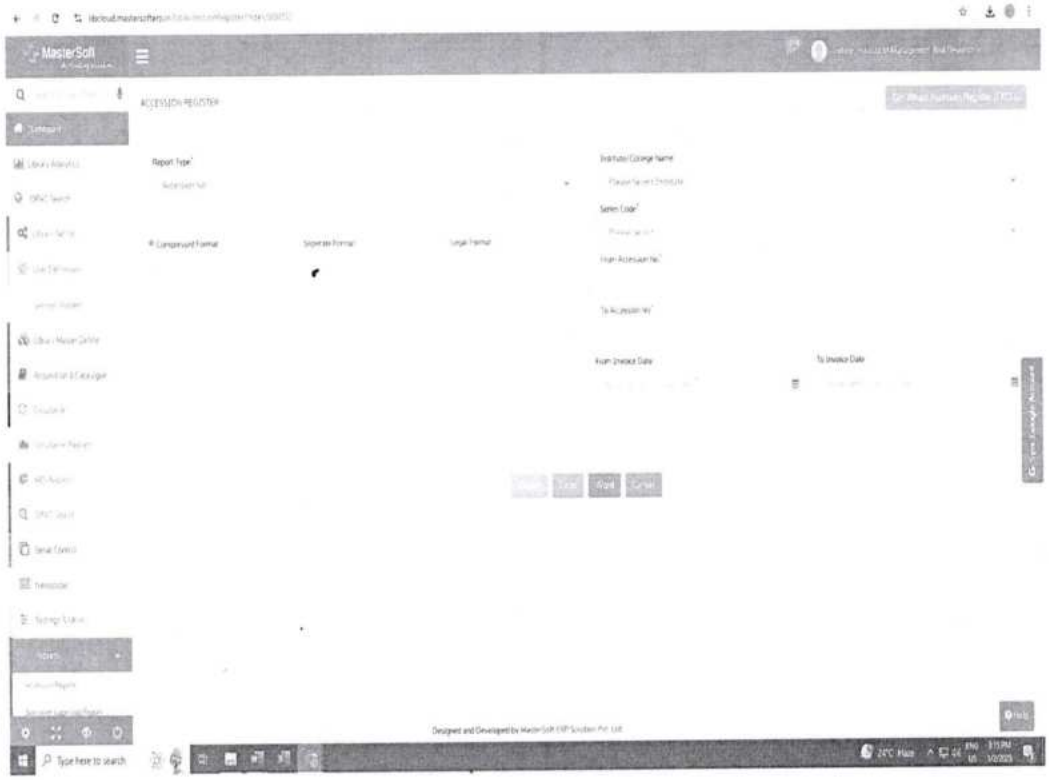
Step: - 15. Settings and Utility

Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur
RAU, INDORE

Librarian
Indore Institute of Management & Research

IQAC
INDORE INSTITUTE OF MANAGEMENT & RESEARCH

Step: - 16. Report

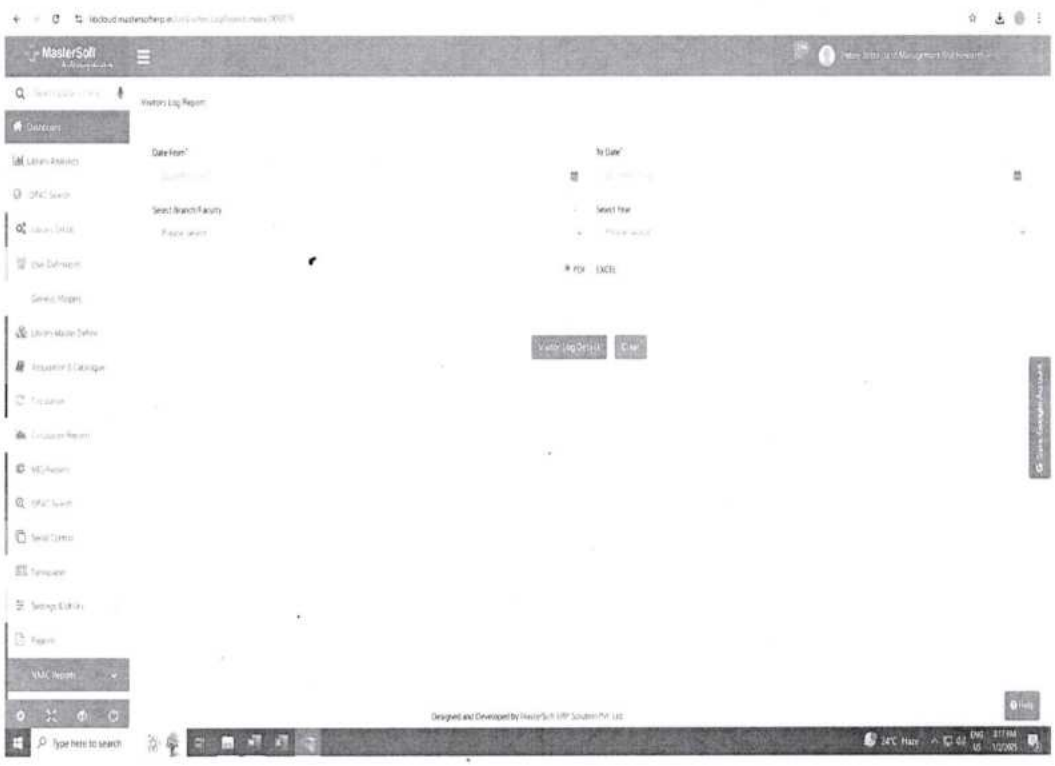


Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road,
RAU, INDORE (M.P.)

INDORE INSTITUTE OF MANAGEMENT & RESEARCH ★ IQAC

IIMR, INDORE ★ LIBRARY AND RESOURCE CENTER ★ LIBRARIAN

Step: - 17. Visitors Management



Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road,

INDORE INSTITUTE OF MANAGEMENT & RESEARCH ★ IQAC

INDORE INSTITUTE OF MANAGEMENT & RESEARCH

IIMR, INDORE ★ LIBRARY AND RESOURCE CENTER ★ LIBRARIAN

PAYMENT ADVICE
SHAIL EDUCATIONAL AND WELFARE SOCIETY
C/O SHAIL EDUCATIONAL AND WELFARE S
VILL DEHRI RAU
PITHAMPUR ROAD OPPOSITE IIM RAU
INDORE, MADHYA PRADESH. Pin : 453331

Beneficiary Name	:	Mastersoft ERP Solutions Pvt Ltd
Beneficiary Code	:	
Beneficiary Account No	:	50200056995017
Beneficiary Address	:	

Client Reference No	:	07022024-001
Date	:	07/02/2024
Bank Reference No	:	559281680
Amount	:	1262582.00
Amount in Words	:	Twelve Lakh Sixty Two Thousand Five Hundred Eighty Two Rupees

Dear Sir / Madam,
We are pleased to credit your account 50200056995017 with us for Rs. 1262582.00 for the services rendered / to be rendered against the below mentioned details

Payment Details 1	:
Payment Details 2	:
Payment Details 3	:
Payment Details 4	:
Payment Details 5	
Payment Details 6	
Payment Details 7	

Tds Rs. 140287/-

INDORE INSTITUTE OF MANAGEMENT & RESEARCH ★ IQAC

This is computer generated advice. Does not require any signature.

Principal
Indore Institute of Management and Research
Opp. IIM, Pithampur Road,
RAU, INDORE (M.P.)