

INDORE INSTITUTE OF MANAGEMENT AND RESEARCH

Minutes of the Half-Yearly Meeting of the Internal Quality Assurance Cell (IQAC)

Date: 9th January 2024

Time: 3:00 PM – 4:30 PM

Venue: Conference Room

Agenda:

1. Review of Academic Performance and Quality Enhancement Initiatives
2. Update on Curriculum Review and Modifications
3. Faculty Development and Training Programs
4. Student Feedback and Evaluation System
5. Infrastructure and Learning Resources
6. Upcoming Accreditation and Certification Activities
7. Any other by permission of the Chair

1. Opening Remarks

The meeting was called to order at 3:00 PM by Dr Aradhana Chouksey, Chairperson of the IQAC. The Chairperson welcomed all the members and expressed gratitude for their continued efforts towards maintaining academic excellence. The minutes of the previous meeting were approved with no amendments.

2. Review of Academic Performance and Quality Enhancement Initiatives

Dr. Vishal Geete presented the **academic performance** of students in the MBA program for the first semester of the academic year 2023-24.

- The overall **pass percentage** and **student satisfaction** were satisfactory, but some concerns were raised regarding the performance of students in advanced courses.
- A **remedial program** will be launched for students requiring additional support.
- Action: **Follow-up on remedial programs** in the next meeting.

The committee discussed the progress of the **quality enhancement initiatives**:

- A few **workshops and guest lectures** were organized for BBA and MBA students, with positive feedback received.
- Action: Continue organizing such events for the remaining semesters and focus on **industry-oriented sessions** for BCOM students.

3. Faculty Development and Training Programs



Dr. Anuradha Pathak, Faculty Development Coordinator, presented the status of **faculty training programs**.

- A **digital teaching tools workshop** was conducted in December 2023, with good participation from faculty across all programs.
- **Future workshops** are planned on **research methodologies** and **pedagogical innovations**.
- Action: Ensure **full participation** of faculty in upcoming workshops and start tracking faculty **certifications** for professional development.

4. Student Feedback and Evaluation System

Dr. Shiji Shukla, provided insights into the **student feedback system**.

- The **feedback mechanism** was activated in November 2023, and responses have been collected for both online and offline courses.
- Students have requested more interactive sessions and **industry exposure** in the curriculum.
- The committee agreed to conduct **mid-term feedback** in the coming months for more timely interventions.
- Action: Review feedback and ensure **actions are taken** based on student concerns.

6. Infrastructure and Learning Resources

Dr. Vaibhav Modak, gave an update on the **current infrastructure**.

- The **library resources** were updated with new books and journals.
- Plans to upgrade **classroom technology** (smartboards, projectors) and expand **Wi-Fi coverage** for a seamless learning experience were discussed.
- Action: Proceed with the procurement of equipment and improve **IT infrastructure** for hybrid learning.

7. Upcoming Accreditation and Certification Activities

Dr. Anuradha Pathak, Accreditation Coordinator, provided a detailed update on the **upcoming accreditation process** for the institute.

- The institute is in the process of submission of AQAR and has met most of the required criteria.
- The AQAR **report** draft will be submitted by **June 2024**.
- Action: Review the draft report and prepare for an **internal review** by the end of September 2024.



8. Any Other Business

- **Alumni Engagement:** The committee discussed strategies to strengthen **alumni relations**, including creating an **online alumni portal** and organizing **virtual reunions**.
 - Action: Initiate a task force to focus on **alumni network building** by March 2024.
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9. Conclusion

The meeting concluded with a vote of thanks from the Chairperson. The next IQAC meeting will be scheduled for **July 2024** to review the second-half performance and make adjustments for the upcoming academic year.

Meeting Adjourned at 4:30 PM.

Prepared by:

Dr. Anuradha Pathak

Coordinator- IQAC




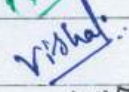
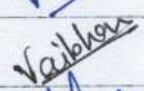

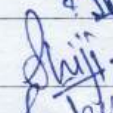
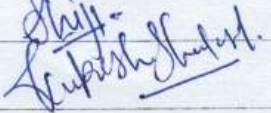
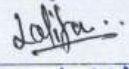

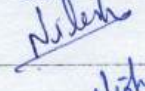
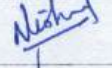
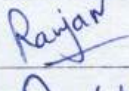
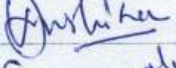
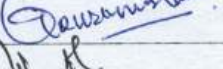
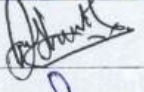

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1. IQAC Cell
2. All the members



Indore Institute of Management and Research

Meeting Attendance

S. No.	Name	Signature
1.	Shri Arun S. Bhatnagar	
2.	Prof. (Dr) Aradhana Chouksey	
3.	Dr. Vishal Geete	
4.	Dr. Vaibhav Modak	
5.	Dr. Anuradha Pathak	
6.	Dr Shijji Shukla	
7.	Dr. Rupesh Shukla	
8.	Dr. Lalita Sharma	
9.	Mr. Gajendra Dubey	
10.	Mr. Nilesh Naik	
11.	Mr. Nilesh Bansal	
12.	Mr. Ranjan Potdar	
13.	Ms. Anshika Kasliwal	
14.	Mr. Gourav Kuril	
15.	Mr. Ashutosh Patel	
16.	Mr. Shirish Agrawal	
17.	Mr. Neeraj Joshi	